

A.T.S.S.'s
College of Business Studies and Computer Applications
Chinchwad, Pune 19.

Internal Quality Assurance cell

Notice of Meeting

Date: 2 Dec 2018

Dear IQAC Members,

IQAC meeting has been scheduled on 11th Dec 2018 at 2.00 p.m. in Classroom-1. The agenda for the meeting is as follows.

Sr. No.	Agenda Points
1)	Action plan for next term Dec2018-April2019
2)	Add-on courses planning for term Dec-April 2019
3)	Updates about Two days State level Seminar and other proposals under QIP
4)	Updates on Co-curricular activities & Competitions
5)	Internal Faculty Development Program
6)	Plan of Various Activities for students Overall Development -Rainbow, Sports week, NSS Youth Week and student Development cell Activities.
7)	7-days NSS Camp to Sudumbre village
8)	Submission of first AQAR for 2017-18
9)	Best College Committee visit schedule
10)	Any other point


Coordinator IQAC

IQAC Coordinator
ATSS College Of Business
Studies & Computer Applications
Chinchwad, Pune -19.




Chairperson-IQAC

Principal
ATSS College Of Business
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Minutes of Meeting

Date: 11 Dec 2018

Time: 2.00 pm

Venue: CR-1

Ms. Anita welcomed all members of IQAC. She read the minutes of last meeting and presented action taken report. Minutes were approved by members. Further following points were discussed in meeting and the detailed minutes are as follows.

Agenda Sequence	Minutes in Detail
1)	Ms. Vinaya presented Action plan for next term Dec2018-April2019, as per Academic Calendar.
2)	<p>Ms. Anita Mathapati informed about the add on courses already completed in first term and got good response. Feedback from students was presented and discussed. She Presented the plan of Add-on course for various classes for improving communication and updating technical knowledge</p> <p>For BBA.</p> <ol style="list-style-type: none">1. Tally with GST2. Digital Marketing <p>For BSc(CS), BBA(CA)</p> <ol style="list-style-type: none">1. Developing Web site using Word Press2. Night Bulb Making <p>Ms Rege Madam and all other members appreciated that these courses will help students gain skills in their specific field, and prepare them to be industry ready.</p>
3)	<p>Ms. Vinaya informed members about the proposed schedule of State level Seminar under QIP titled "Cyber Information & System Security-CISA" to be organized on 1 and 2 Feb 2019. SPPU has sanctioned Rs. 1 Lakh for this seminar.</p> <p>Dr. Deoskar informed members about the other two proposals under QIP which included- Purchase of High Speed Server Machine(Equipment) and Purchase of Equipments for open Gym(Sports).(sanctioned Rs. 1 Lakh for each by SPPU under QIP)</p> <p>She also updated about the status of Solar Project Installation and its performance. Members appreciated saying that QIP-seminar will be a good platform for faculty development and the facilities like high speed server, Open gym will help to improve student's performance in lab practical and awareness of fitness.</p> <p>Resolution: It was unanimously agreed by all members that all the purchases will be</p>



	<p>done as per the above sanctioned proposals of Equipment and Sports by following the college policy and procedure of Purchase. Proposed by: Dr. Aruna Deoskar Seconded by: Dr. Deepali Sawai As resolved and unanimously agreed by all members</p>
4)	<p>Ms. Anita shared updates on Co-curricular activities & Competitions. She reported that college has conducted Code-Battle -C Programming Contest, Presentation, Book/ Article Review competitions, Paper presentation for all students. The model making competition and business activity "BizzShow" under TechnoBizz event is planned in Jan and Feb. 2019. Various Expert sessions were also organized for students-</p> <ul style="list-style-type: none"> • Session on "Industry expectations from fresh graduates" By Mr. Satish Ranade, GM- Finance, Wipro • Session on "Industry expectations from fresh graduates" By Mr. Jay Dholkiya, KPIT • Session on "SWOC" By Dr. Abhay Kulkarni. • Session on "Logical Building" By Mrs. Sughandha Dani, QuickHeal CSR Foundation • Session on "Resume Building" By. Dr. Aruna Deoskar. • Session on "Overseas Education" by Ms. Chani Jain <p>Students are also motivated to participate in inter-collegiate competitions of Programming, Presentation and Case study.</p>
5)	<p>Ms. Pooja informed about Internal faculty development programs conducted for faculty members from June-Dec 2018. The members appreciated this initiative and also suggested to continue FDP throughout the academic year.</p>
6)	<p>Ms. Swati informed about the tentative schedule for various activities in Jan & Feb 2019 under the events of Rainbow, Sports week and NSS Youth Week and Student Development Cell activities-</p> <ul style="list-style-type: none"> • Girls Personality Development program • Skill-based training <p>Rainbow & Sports Week-</p> <ul style="list-style-type: none"> • Cultural programs- Dance, Singing • Indoor sports matches like Chess, Carrom, Table Tennis • Outdoor sports like Volleyball, Badminton, Kabaddi, ThrowBall and Cricket <p>Other competitions like-</p> <ul style="list-style-type: none"> • Rangoli • Mehendi • Poster making



	<ul style="list-style-type: none"> • TechnoBizz <p>The members appreciated by saying that these activities are very necessary for the all-round development of students.</p> <p>Mr. Aditya, Ms Meenakshi and Mr. Vedant unanimously agreed that these events are very much enjoyed by the students, as they also help students learning how to manage teams and maintaining discipline and coordination in their performance.</p>
7)	Ms. Vinaya informed about 7-days NSS camp to Sudumbre Village. The camp is scheduled from 15 Dec. to 21 Dec. As per the scheme of SPPU, this time camp is combined for 2 colleges, so our camp is combined with Arwind Telang college. This camp with various activities will be coordinated by NSS Officer Mr. Tayade.
8)	Ms. Anita informed that First AQAR for 2017-18 was presented for approval in CDC Meeting dated 30 Oct 2018. So now it will be uploaded on Website and sent to NAAC authorities. She informed that the last date for the upload is 31 Dec 2018.
9)	Dr. Deoskar informed that College has applied for Best College Award of SPPU. And the visit of the committee is expected in January 2019.
10)	Meeting concluded with vote of thanks by Ms. Anita.

Minutes Taken By: Mrs. Anita Mathapati

Next Meeting Date: Feb 2019 Time: 2.00 PM

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checked by


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Action Taken Report of the IQAC Meeting held on 11 Dec 2018**

Agenda Sequence No.	Agenda point	Action Taken
1)	Action plan for next term Dec2018-April2019	Approved and implemented. In process.
2)	Add-on courses planning for term Dec-April 2019	For BBA <ul style="list-style-type: none">Tally with GST from 10 Dec to 22 Dec 2018 for FYBBADigital Marketing from 16 Feb to 23 Feb 2019 for TYBBANight Bulb making workshop on 29 Dec for FY For BBA(CA) and BSc(CS)Website development using Wordpress from 10 Jan to 15 Jan 2019Night Bulb making workshop during 8 Dec to 29 Dec for various classes.
3)	Updates about Two days State level Seminar and other proposals under QIP	"Cyber Information & System Security-CISA" organized on 1 and 2 Feb 2019.
4)	Updates on Co-curricular activities & Competitions	Code-Battle –C Programming Contest -1,2 Dec 2018 Book/ Article Review competitions-12 Aug 2018 Paper presentation -10 Jan 2019 Model making competition - "BizzShow" under TechnoBizz -4 Feb 2019
5)	Internal Faculty Development Program	Internal Faculty Development Program executed from 19 Nov to 24 Nov. 2018
6)	Plan of Various Activities for students Overall Development -Rainbow, Sports week, NSS Youth Week and student Development cell Activities.	Rainbow 2019- 6 Feb 2019 Various competitions- 23 Jan 2019 to 4Feb 2019
7)	7-days NSS Camp to Sudumbre village	7-days NSS Camp to Sudumbre village was executed during 15 Dec-21 Dec 2018.
8)	Submission of first AQAR for 2017-18	Uploaded on 24 Dec 2018.
9)	Best College Committee visit schedule	Visit done.


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Chairperson IQAC
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