

A.T.S.S.'s

College of Business Studies and Computer Applications

Chinchwad, Pune 19

(Affiliated to SavitribaiPhule Pune University, Recognized by Govt. of Maharashtra, Accredited by NAAC)
Academic Year 2020 – 21

Internal Quality Assurance cell Notice of Meeting

Dear All,

Date: 30 April 2021

IQAC meeting has been scheduled on 4 May 2021 at 2.00p.m.in CR-4. The agenda for the meeting is as follows.

Sr.No.	Agenda Points
1.	Status update of AQAR for AY 2019-20
2.	Academic status update
3.	Add-on courses schedule for all programs
4.	Project viva planning
5.	Proposed State level/National level Conference/Seminar
6.	Internal exam planning
7.	Schedule for Internal Audit for the current term
8.	Any other Point

Mrs. Anita Mathapati

IQAC Coordinator



Dr. Aruna Deskar

Chairperson IQAC

Principal
ATSS College Of Business
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Minutes of Meeting

Date: 4 May 2021**Time:** 2.00p.m

Ms. Anita welcomed all members of IQAC. She read the minutes of last meeting and presented action taken report. Minutes were approved by members. Further following points were discussed in meeting and the detailed minutes are as follows.

Agenda Sequence	Minutes in Detail
1.	Mrs. Anita Mathapati informed that draft of AQAR for AY 2019-20 is ready and will be presented for approval in CDC Meeting. She informed that the last date for the submission is 31 May 2021, so before that AQAR 2019-20 will be submitted.
2.	Mrs. Anita Mathapati shared that, as per SPPU schedule, university exams of Dec 2020, have been conducted in the month of April 2021 for all programs in online mode. As they have already started Even semester (Sem II, IV, VI) teaching-learning from 1 st Feb 2021, they took a break in April and conducted Revision sessions for the odd semester subjects of all programs. Even semester (Sem II, IV, VI) teaching-learning has again resumed from 5 th May 2021. And it is expected to conclude by 30 th June 2021. (Subject to exam schedule of SPPU)
3.	Mrs. Nishigandha Bhalekar shared Add-on courses schedule in the month of June-July 2021 <ul style="list-style-type: none"> • Course in Analysis and Presentation of Data for FYBBA • Yoga and Meditation for SYBBA • "Democracy, Election and Governance" for all the First Year students in All Faculties will be conducted in this even semester.
4.	Mrs. Anita Mathapati informed about Project viva planned for BBASemVI, as per SPPU Exam Circular. TYBBA Project viva – 25, 26 May 2021 SYBBA Project viva – 28, 29 May 2021 Mrs. Vinaya Keskar informed about Project viva planned for TYBBA(CA), TY BSc , SY MSc <ul style="list-style-type: none"> • TYBBA(CA) 9 June 2021 • TY BSc 9 June 2021 • SY MSc in July 2021
5.	Due to Covid Pandemic SPPU has not initiated any plans related to QIP grants to be sanctioned to affiliated colleges. College IQAC has planned to execute such QIP programs without submitting any proposals to University. Departments are asked for planning the State/National/International Webinars proposals to be submitted to board meeting for approvals and sanctions.



	<p>Resolution: It was unanimously agreed and resolved by all members that State level/National level Conference/Seminar to be conducted at college level in online mode.</p> <p>Proposed by: Dr. ArunaDeoskar Seconded by: Dr. DeepaliSawai As resolved and unanimously agreed by all members</p>
6.	<p>Mrs. PoojaHule shared Internal exam planning for all programs. As per the communication received from SPPU, final exam for all programs may be planned in June-July 2021. So accordingly Prelim exam will be conducted by college in the month of June-2021.</p> <p>Prelim exam for FY, SY are planned to be conducted on College ERP-VmEdulife. TY Prelim exam will be conducted using Google form.</p>
7.	<p>Mrs. Anita Mathapatishared that Internal Academic Audit for the current term will be conducted in the month of July 2021. The schedule will be circulated soon.</p>

The meeting was concluded with vote of thanks by Ms. Anita.

Minutes Taken By:

Mrs. Anita Mathapati

IQAC Coordinator

Next Meeting Date: July 2021



Time: 2.00 PM

checked by:

Dr. ArunaDeoskar

Chairperson IQAC

Principal
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Action Taken Report of the IQAC Meeting held on 4 May 2021

Agenda Sequence No.	Agenda point	Action Taken
1.	Status update of AQAR for AY 2019-20	AQAR for AY 2019-20 was presented for approval in CDC meeting dated 21 May 2021. AQAR for AY 2019-20 submitted on 28 th May 2021. The pdf file of AQAR for AY 2019-20 is uploaded on College website.
2.	Academic status update	Noted
3.	Add-on courses schedule for all programs	Following Add-on courses conducted as planned <ul style="list-style-type: none"> • Course in "Analysis and Presentation of Data" for FYBBA from 1 June to 17 June 2021 • Course in "Yoga and Meditation" for SYBBA from 1 June to 17 June 2021 • Course in "Democracy, Election and Governance" for all the First Year students from 1 July to 17 July 2021
4.	Project viva planning	Noted. Following Project Viva conducted TYBBA SemVI Project viva – 25, 26 May 2021 SYBBA SemIV Project viva – 28, 29 May 2021 Mrs. VinayaKesar informed about Project viva planned for TYBBA(CA), TY BSc, SY MSc <ul style="list-style-type: none"> • TYBBA(CA) SemVI 9 June 2021 • TY BSc SemVI 9 June 2021 • SY MSc SemIV 17 July 2021
5.	Proposed State level/National level Conference/Seminar	Following Programs are planned- National level HR Conclave (Tentative in July/August 2021) National Webinar Management 4.0 (Tentative in Sept 2021) Inter National Conference on Computer Science and Applications- Go Green with Digital Transformation (Tentative in Dec 2021)
6.	Internal exam planning	Prelim exam conducted from 14 June to 21 June 2021 for all Programs. Revision sessions were planned after Prelim exam.
7.	Internal Academic Audit for the current term	Internal Academic Audit circular was released.

Mrs. Anita Mathapati

IQAC Coordinator



Dr. Aruna Deoskar

Chairperson IQAC

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