



**A.T.S.S.'s**

## **College of Business Studies and Computer Applications**

**Chinchwad, Pune 19**

(Affiliated to Savitribai Phule Pune University, Recognized by Govt. of Maharashtra, Accredited by NAAC, UGC recognized under 2(F) & 12(B))

**Academic Year 2021 – 22**

**Internal Quality Assurance cell**

### **Minutes of Meeting**

**Date:** 11 Dec 2021

**Time:** 2.00p.m

Ms. Anita welcomed all members of IQAC. She read the minutes of last meeting and presented action taken report. Minutes were approved by members. Further following points were discussed in meeting and the detailed minutes are as follows.

| <b>Agenda Sequence</b> | <b>Minutes in Detail</b>  |
|------------------------|---|
| 1.                     | <p>Ms Sarita Samson shared feedback of National Webinar on Management 4.0 conducted on 24 and 25 Sept 2021. The webinar updated about the new Trends in Management strategies and Business practices with the help of current technology.</p> <p>Ms Anita Mathapati shared feedback on National Level NAAC sponsored workshop “NAAC RAF and Sustainable Quality Assessment” conducted on 26Oct 2021. Dr. N. S. Umarani Hon'ble Pro Vice Chancellor, SPPU was chief guest and Dr. Ruchi Tripathi, Asst. Adviser of NAAC, Manjunatha Rao, Deputy Advisor, NAAC, Dr. Leena Gahane, Deputy Advisor NAAC, Bangalore were the Keynote Speaker. It helped participants to understand NAAC Revised assessment framework, important concepts and NAAC perspective in all seven criteria.</p> |
| 2.                     | <p>Ms Vinaya Keskar shared feedback on Add on courses conducted in term Sept 2021-Dec 2021 in addition to the compulsory Add-on courses included in curriculum. The syllabus for these courses is designed by teachers. The courses got a good response from students.</p> <ul style="list-style-type: none"><li>• Communications Skills for Managers for first year students</li><li>• Data analytics using R programming for Second year students</li><li>• Internet of Things for third year students</li><li>• Employability Enhancement Program for third year students</li><li>• Basics in Environmental Awareness as AECC for all Second year students.</li></ul>  |
| 3.                     | <p>The members discussed on Analysis of Teaching and Curriculum Feedback given by all stakeholders for the term Aug 2021-Dec 2021 and Action taken report.</p>  |
| 4.                     | <p>Mr. Vinayak More presented Report of Various Activities for students Overall Development conducted by ARKO, NSS</p> <p>NSS Activities –</p> <ul style="list-style-type: none"><li>• Yoga Day</li><li>• COVID Awareness program</li><li>• NSS Day</li></ul>   |



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|-----|---|
|     | <ul style="list-style-type: none"> <li>• Blood Donation camp</li> <li>• Vaccination drive</li> </ul> <p>ARKO-</p> <ul style="list-style-type: none"> <li>• Eco-friendly Ganesh Festival</li> <li>• Teachers Day</li> <li>• Fresher's Day</li> <li>• Staff Picnic to Bhor Adventure Plus</li> </ul>  |
| 5.  | <p>Dr. Aarti Kulkarni presented report of activities- Expert sessions and i-2-e College Level Competition conducted by Start-up cell.</p> <p>Ms. Sarita Samson presented report of activities- conducted by Research cell</p> <ul style="list-style-type: none"> <li>• Session on API</li> <li>• Webinar on Intellectual Property Rights (IPR)</li> </ul>   |
| 6.  | <p>Ms. Dipali Tawar presented report of activities conducted by Training and Placement cell-</p> <ul style="list-style-type: none"> <li>• Pre-placement activities</li> <li>• FUEL (Aptitude Sessions) by Mr. Bhalchandra Deshpande</li> <li>• Employability Enhancement &amp; Youth Livelihood Program" Mahindra Pride Classroom</li> <li>• Resume Building workshop</li> <li>• Industry Visit to Paras Nutriment Private Limited and Maharashtra Chamber of Commerce of Industries and Agriculture</li> <li>• And Expert lectures</li> </ul>  |
| 7.  | <p>Ms. Archana Rode presented report of activities conducted by Library</p> <ul style="list-style-type: none"> <li>• Library Day</li> <li>• Article &amp; Book Review Competition</li> <li>• Hindi Diwas "Kabir ke Dohe"</li> <li>• Session on "Stress Management"</li> <li>• Mahatma Gandhi Jayanti</li> <li>• Reading Day</li> <li>• "Vachan Prerana Din"</li> </ul> <p>And the Book exhibition planned on 13<sup>th</sup> &amp; 14<sup>th</sup> Dec 2021</p>   |
| 8.  | <p>Mrs. Pooja Hule shared the schedule of Internal Exam and also the orientation session planned for teachers and students for conducting online exam on ERP Vmedulife. Further the PO-CO attainment report in Vmedulife was also discussed and it was decided that all teachers will enter internal evaluation in ERP and generate PO-CO attainment report. Training session for the same is to be organized. Members appreciated that this will help in planning remedial sessions for students.</p> <p>Resolution: It was unanimously decided that all teachers will enter internal evaluation for all courses in ERP Vmedulife and generate PO-CO attainment report for AY. 2021-22</p> <p>Proposed by: Dr. Aruna Deoskar<br/> Seconded by: Dr. Deepali Sawai<br/> As unanimously agreed and resolved by all members.</p> |
| 9.  | <p>Dr. Aruna Deoskar updated about NIRF- 2022 – college proposal status which is in process.</p>  |
| 10. | <p>Ms Anita Mathapati updated about the Status of AQAR for AY 2020-21, which is completed and presented to CDC and will be uploaded soon as per timeline</p>  |



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|     | given by NAAC.   |
| 11. | Ms. Vinaya Keskar shared plan of Techno-Bizz, Cultural programs to be scheduled in Jan and Feb 2022. |
| 12. | Any other Point  |

The meeting was concluded with vote of thanks by Ms. Anita.

Minutes Taken By:

Mrs. Anita Mathapati

IOAC Coordinator  
IOAC Coordinator

ATSS College Of Business  
Studies & Computer Applications  
Chinchwad Pune -19.

Next Meeting Date: March 2022



Time: 2.00 PM

checked by:

Dr. Aruna Deoskar

Chairperson IQAC

Principal

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Academic Year 2021 – 22

### Internal Quality Assurance cell

Action Taken Report of the IQAC Meeting held on 11 Dec 2021 at 2.00p.m

| Agenda Sequence No. | Agenda point  | Action Taken  |
|---------------------|---|---|
| 1.                  | Feedback on National Webinar on Management 4.0 and National Level NAAC sponsored workshop                                   | Noted   |
| 2.                  | Feedback on Add on courses conducted in term Sept2021-Dec 2021  | Noted   |
| 3.                  | Review of Teaching and Curriculum Feedback for the term Aug 2021-Dec 2021   | Noted   |
| 4.                  | Report of Various Activities for students Overall Development –ARKO, NSS Youth Week and student Development cell Activities | Noted   |
| 5.                  | Start-up cell, Research cell Activity Report  | Noted   |
| 6.                  | Training and Placement cell report  | Noted   |
| 7.                  | Library Activity Report   | Noted   |
| 8.                  | Internal Exam Planning  | Prelim Exam executed<br>SY/TY from 10 Dec-15 Dec 2022<br>FY 10 Jan-18 Jan 2022<br>Vmedulife Orientation session organized on ERP-IQAC report section on 24/1/2022 and 15/2/2022 |
| 9.                  | NIRF- 2022 – college proposal status  | NIRF 2022 submitted   |
| 10.                 | Status of AQAR for AY 2020-21   | AQAR for AY 2020-21 submitted on 7 April 2022   |
| 11.                 | Techno-Bizz, Cultural program planning  | Techno-Bizz executed from 25 April to 30 April 2022<br>Cultural program executed in Feb 2022  |

Mrs. Anita Mathapati

IOAC Coordinator  
IOAC Coordinator

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Dr. Aruna Deoskar

Chairperson IQAC

Principal

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